

**MINUTES OF AN ANNUAL GENERAL MEETING
OF THE INDEPENDENT SURVEYORS & VALUERS ASSOCIATION
held on TUESDAY 4TH OCTOBER 2022
at the NATIONAL SELF BUILD and RENOVATION CENTRE, LYDIARD FIELDS,
SWINDON SN5 8UB**

	Present:	Chairman (David Hamilton on behalf of Martin Brown) & approx 69 ISVA members and Council members (4 members via Zoom).	
	Apologies received:	<u>Council Members:</u> Martin Brown, Roger Conway, Tony Stirk <u>Members:</u> Roger Roberts, Marcus Godwin, Roger Fairclough, Ian Macklin, Robert Cohen, Julian Dyer, Stuart Hallworth, Richard Vallance <u>Proxy Votes:</u> Leslie Long, Owen Grainger	
	Minute taker:	Julia Grasske, ISVA Administrator David Hamilton introduced Julia Grasske and Pip Pearce (via Zoom) to the members.	
1.	MINUTES OF AGM held on 9th May 2019	There being no corrections, the Chairman sought approval to adopt the minutes of the previous AGM as being an accurate record of that meeting. Proposed: Tom Littler. Seconded: Frank Hill. The meeting voted in favour by majority and the minutes were signed by the Chairman.	
2.	CHAIRMAN'S REPORT	Due to Martin Brown being unable to attend at short notice there was no report.	
3.	ISVA ANNUAL ACCOUNTS	The financial accounts for the year ended 31st December 2021 had been prepared by the accountants, Joshua Leigh, and had been made available for review and comment by the membership. The Chairman thanked Phil Deacon for undertaking independent informal audits of the Association's financial records. ISVA Council had approved the accounts and put them forward to the meeting for adoption. Motion: That the Annual Accounts for 2021 be adopted Proposed: Matt Goddard. Seconded: Ian Vicary (both Directors). The meeting voted in favour by majority.	
4.	SPECIAL RESOLUTION	6(e) 'Council will set down Rules for the upgrading of an Associate Member to Full Membership when all the requirements for Full Membership have been achieved. An application will not be considered before the Associate Member has passed 3 full years in that grade of Membership' Proposed: David Hamilton. Seconded: Owen Grainger. The meeting voted in favour by majority. One abstention.	
5.	ELECTION OF ISVA COUNCIL	All Council Members are at the end of their term of office <u>Not seeking re-election:</u> Tony Stirk <u>Seeking re-election:</u> Martin Brown, Paul Bayliss, Roger Conway, Matt Goddard, David Hamilton, Richard Hulls, Tom Littler, Stephen Quirk, Jason Williams, Ian Vicary No additional nominations for election to Council had been received. Paul Shaverin – feels IV cannot stand for Council, feels there is a conflict of interest as he is being paid for the ISVA administrative services – he can stand as Honorary Secretary and Director only. IV agreed.	

**MINUTES OF AN ANNUAL GENERAL MEETING
OF THE INDEPENDENT SURVEYORS & VALUERS ASSOCIATION
held on TUESDAY 4TH OCTOBER 2022
at the NATIONAL SELF BUILD and RENOVATION CENTRE, LYDIARD FIELDS,
SWINDON SN5 8UB**

		<p>The Chairman proposed that the proposed members be voted in en bloc (with the exception of IV): The meeting voted unanimously in favour.</p> <p>There were now vacant places on the Council and the Chairman invited expressions of interest from those who would be willing to give time to help develop and expand the Association for the benefit of all its members and to ensure its future success.</p>	
6.	APPOINTMENT OF AUDITORS & AUDITORS' FEE	<p>The Chairman sought approval from the meeting for the ISVA Council to be authorised to appoint auditors and agree their fee for the coming year Proposed: Matt Goddard. Seconded: Howard Johnson. The meeting voted in favour by majority. Vote of thanks to Phil Deacon for informally auditing the accounts.</p>	
7.	ANY OTHER BUSINESS	<p>Oliver Miles - Can the Valuation Report be updated please. Clive Kennett - Offered thanks for Level 2 & Level 3 survey report templates.</p>	
8.	DISCUSSION FORUM	<p>Owen Grainger – Apart from L2 & L3 templates, nothing much else offered by the ISVA to its members at the moment – what is the ISVA going to offer to members going forward? David Hamilton replied – the change of administration and Covid have held things up but hopes that things will improve next year. Ian Vicary added that Council is looking at this right now and various things are being investigated to offer to members going forward and improve the voice of independent surveyors. He asked the membership to be patient.</p> <p>Paul Shaverin requested that the next Conference is not booked on a date which causes conflict to members for religious reasons. David Hamilton replied that the next date will be carefully researched.</p>	



**MINUTES OF AN ANNUAL GENERAL MEETING
OF THE INDEPENDENT SURVEYORS & VALUERS ASSOCIATION
held on TUESDAY 4TH OCTOBER 2022
at the NATIONAL SELF BUILD and RENOVATION CENTRE, LYDIARD FIELDS,
SWINDON SN5 8UB**

Approved as an accurate account of the meeting

.....

Chairman

.....

Date