

**MINUTES OF AN ANNUAL GENERAL MEETING
OF THE INDEPENDENT SURVEYORS & VALUERS ASSOCIATION
held on 11TH MAY 2016
at TOWCESTER RACECOURSE, Northamptonshire**

	Present:	Chairman: Philip B Deacon. Council Members: Martin Brown, Roger Conway, Sheila Graham, Owen Grainger, Christopher Green, David Hamilton, Richard Hulls, Trevor Thatcher, Ian Vicary. Council Invitees: Martin Brown, Carolyn Lucas. ISVA members: c.50	
	Apologies:	Apologies for absence were received from 2 Council members: Carolyn Lucas and Jason Williams. Apologies for absence were received from 13 members of the Association: Gordon Birch, David Blount, Nigel Carnall, Jeffrey Cooper, Richard Dale, Richard Dickinson, Julian Dyer, David Horner, Peter McDermott, Michael Moore, Toby Plenderleith, David Price and Alex Smith.	
	Minute taker:	Linda Cooke, ISVA Administrator	
1	MINUTES OF AGM held on 12th MAY 2015	There being no corrections, it was proposed that the minutes of the previous AGM be adopted as being an accurate record of that meeting. Proposed by Trevor Thatcher, seconded by Chris Green. The meeting voted unanimously in favour.	
2	CHAIRMAN'S REPORT	<p>After a 12-month period of office, the Chairman would be standing down following the AGM in order to make way for the next generation of younger members who would be taking on the leadership of ISVA Council in the future.</p> <p>He noted that they were all experienced members of the existing Council and that he, along with all other current members of the Council would be remaining in post to support them. The Chairman noted that the new team would bring about much-needed and positive change to the Association as well as protecting the concerns of the older generation.</p> <p>Members of Council were identified to all present and the Chairman introduced those who had stepped forward to form a new leadership team: Ian Vicary (Chairman); Martin Brown (Vice-Chairman); Carolyn Lucas (Finance); Jason Williams (Marketing) and Chris Green (RICS Liaison).</p> <p>The Chairman stressed the need for further ISVA members to come forward to serve on the Council to bring new ideas, keep the Association fresh and ensure its survival. It was noted that Council responsibilities were not particularly onerous, that were generally two or three meetings a year, that expenses were paid and CPD awarded.</p> <p>The Chairman's Report was duly adopted.</p>	
3	ANNUAL ACCOUNTS	<p>The financial accounts for the year ended 31st December 2015 had been made available to all members for review. No queries were raised.</p> <p>Motion: Adoption of the Annual Accounts: Proposed by Trevor Thatcher, seconded by Owen Grainger. The meeting voted unanimously in favour.</p>	
4	ELECTION OF ISVA COUNCIL	<p>Members of Council present identified themselves and indicated that they were willing to serve for a further year.</p> <p>Those seeking re-election were: Martin Brown; Roger Conway; Philip B Deacon; Sheila Graham; Owen Grainger; Christopher Green; David Hamilton; Richard Hulls; Carolyn Lucas (<i>in absentia</i>); Trevor Thatcher; Ian Vicary and Jason Williams (<i>in absentia</i>).</p> <p>Motion: That current Council Members be re-elected en bloc: Proposed by Martin Pendered, seconded by Colin Bernhardt. The meeting voted unanimously in favour.</p>	

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5	APPOINTMENT OF AUDITORS	Motion: That the ISVA Directors be authorised to appoint auditors for the coming year: Proposed by the Peter Wardle, seconded by Chris Green. The meeting voted unanimously in favour.	
6	AUDITORS' FEE	Motion: That the ISVA Directors be authorised fix the auditors' fee for the coming year: Proposed by Trevor Thatcher, seconded by Martin Brown. The meeting voted unanimously in favour.	
7	SPECIAL RESOLUTION	<p>Motion: That a tiered system of designatory letters reflecting the levels of full membership of ISVA be introduced (in accordance with the majority wish of members from the 2015-2016 questionnaire) as follows:</p> <p>Those in full membership of ISVA (i.e. those with more than 3 years in independent practice) be accorded the designatory letters MISVA and that those who have 10 years' membership of any kind <u>or</u> who have served on ISVA Council be accorded the designatory letters FISVA and that retired members retain their designatory letters.</p> <p>Proposed by ISVA Council</p> <p>Amendment to the Motion: That retired members should have the word Retired added to the designatory letters proposed above. In Favour-13; Against-20; Abstentions-17. Amendment Failed.</p> <p>Motion: In Favour-43; Against-0; Abstentions-7. Motion Carried.</p> <p>ISVA Council would proceed to discuss the implementation of the designatory letters at the earliest opportunity.</p>	
8	ANY OTHER BUSINESS		
	8.1	A Vote of Thanks to ISVA Council was proposed by Martin Pendered.	
	8.2	Clarification that the election of Council members <i>en bloc</i> in Item 4 above included those Council members not present was made by Sheila Graham.	
	8.3	Owen Grainger advised that the informal survey conducted earlier in the day on the forthcoming vote on the European Union gave the following results. 56 people voted, of which: 19 (34%) indicated that they would vote "Remain" 31 (55%) indicated that they would vote "Leave" 06 (11%) indicated that they were undecided.	
	8.4	Brian Gale asked that the 10 years qualifying membership in Item 7 above be clarified to refer to membership of ISVA and not RICS.	
	8.5	Ian Vicary mentioned the restriction on use of the designatory letters used by the former ISVA following its merger with RICS. Owen Grainger clarified that this only applied to the terms ASVA and FSVA. Thus the special resolution at Item 7 above was unaffected.	
	8.6	A Vote of Thanks to the Chairman, Philip Deacon, was proposed by Richard Hulls	
	Conclusion:	The meeting ended at 5:00pm	